

**WORK AGREEMENT**

- 1. Name.....  
Personal Identity Number.....  
Permanent Address.....  
has entered into the following work agreement with (Name of Establishment).....  
.....
- 2. Place of Work.....  
(If the employee has no fixed place of work, this agreement shall state that the employee works in different locations. The agreement shall state the registered place of business or alternatively the employer's home address.)
- 3. Date of Commencement of the Employment.....
- 4. The employment relationship shall be terminated without prior notice of dismissal.....  
(Applies only to cases where the employment is of a temporary nature. The agreement shall also give information on duration and circumstances which leads to termination).  
.....
- 5. Description of the Work .....  
(Title, Grade or Category of Work) The work agreement is entered into on the conditions stipulated in the staff rules and collective agreement which the establishment is governed by. Within the framework of the collective agreement and the staff rules, the employer is entitled to assign the employees other types of work than that described above, if circumstances so require.
- 6. Holidays and Holiday Pay in accordance with the Holiday Act
- 7. Period of Notice in accordance with § 15-3 of the Working Environment Act or alternatively other agreed-upon period of dismissal.....
- 8. Pay and other Remunerations (Don't forget to include meals allowance and premium payments for night work and payment intervals.).....  
.....  
If, on a pay-day, a mistake should occur in relation to the payment of wages, the establishment may make the necessary adjustment, the following pay-day.
- 9. Normal hours of work in accordance with the current collective agreement and the staff rules  
Alternatively other Agreement (A work Schedule stipulating the times and length of daily and weekly working hours.....  
Employees may be instructed to work overtime to the extent that this is in accordance with the provisions relating to overtime in the Working Environment Act. (Shall not be included for employees to whom the Working Environment Act does not apply).  
  
Length of Breaks.....
- 10. A trial period of ..... months is stipulated pursuant to the Working Environment Act § 15-6. During the trial period, a mutual period of dismissal of 14 days shall apply, pursuant to the Working Environment Act § 15-3, no 7. If the employee has been absent from work during the trial period, the employer may extend the agreed trial period by a period corresponding to the period of absence.  
Alternatively other agreement relating to the period of notice during the trial period.....
- 11. For the position specified above, the following age limit shall apply.....  
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- 12. The employment relationship is governed by the following collective agreement (if the company has collective agreement):.....
- 13. The staff rules governing the establishment have been delivered to the employee as part of this agreement.

Date: \_\_\_\_\_

For the Establishment \_\_\_\_\_ Employee's Signature \_\_\_\_\_